

## RETURN TO WORK AND REHABILITATION POLICY

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Aster Services is committed to the early and safe return to work of injured employees.

- We will prevent injury and illness by providing a safe and healthy working environment.
- We will participate in the development of an injury management plan and ensure that injury management commences as soon as possible after a worker is injured.
- We will support the injured worker and ensure that early return to work is a normal expectation.
- We will provide suitable duties for an injured worker as soon as possible.
- We will ensure that our injured workers (and anyone representing them) are aware of their rights and responsibilities – including the right to choose their own doctor and rehabilitation provider, and the responsibility to provide accurate information about the injury and its cause.
- We will consult with our workers and, where applicable, unions to ensure that the return to work program operates as smoothly as possible.
- We will maintain the confidentiality of injured worker records.
- We will not dismiss a worker as a result of a work-related injury within 6 months of becoming unfit for employment.

This policy is approved and issued by the Director of Aster Services



**Michael Walshe**  
**Director**  
**24 December 2019**

System	Issue Date	Version No.	Any printed copy is considered an <b>uncontrolled</b> document
MS	24-12-19	5	Refer to the <b>Audit Schedule and Checklist</b> for all MS documents last review date, next review date and document change